COMPLAINT FORM
TOWN OF HOLLY, COLORADO

COMPLAINANT NAME _____
DATE & TIME _____

SUBJECT OF COMPLAINT _____SUSPECTED ORDINANCE VIOLATION
(Non-zoning related issues only)

NAME/ADDRESS OF ACCUSED _____

APPLICABLE ORDINANCE, RESOLUTION, OR C.R.S._____

LOCATION OF ALLEGED VIOLATION _____

_____

_____

_____

_____

DESCRIPTION OF EVENT (Separate sheet may be attached if necessary.)

_____

_____

_____

_____

_____

_____

Witness/Evidence _____
(The presence of a witness or other evidentiary items will help to validate the complaint.)

Upon receipt of your letter the Town Clerk will deliver it to the Mayor and Trustees. If the Mayor takes no action, or his/her response is unsatisfactory, the alleged violation(s) can be brought up with the full Board in a public meeting.

Signature of Complainant: _____

Signature of Primary Witness: _____

If you wish to file an anonymous complaint, you may do so by submitting the above information to clerk@townofholly.com or P.O. Box 458, Holly, CO 81047. Please be aware that due to the nature of anonymous complaints, it will be difficult for the Town of Holly to respond in a meaningful and effective way. The Board may choose not to respond to anonymous complaints.

Received by _____ Date _____